

Visiting Professionals Setting Visit Risk Assessment/Checklist Version 1



Pledges from our visiting teams across Bristol

1. We will continue to make use of technologies to support face to face meetings where ever possible;
2. We will work to identify and prioritise the most vulnerable children and to focus setting visits on this cohort;
3. We will visit one setting a day and ensure guidance on hygiene routines (such as handwashing) is followed. We will review this regularly;
4. We will not visit educational settings if we are unwell and quarantine guidance will be followed. We will adhere to any contract tracing procedures;
5. We will liaise with you before visiting to ensure we follow your processes and procedures;
6. If we can work with a young person elsewhere (such as a home visit) we will endeavour to do so. We will use risk assessments to keep all safe when we do make home visits.
7. We will be mindful of individual needs when using PPE and social distancing depending on the varied needs of our children and young people.

Dedicated | Respect | Ownership | Curious | Collaborative

To support this work we ask that you publish guidance using the suggested prompts on your web pages to enable visiting professionals to support your approach.

<i>Suggested Question</i>	<i>Suggested Text</i>
<i>What are the plans for meeting professionals when they arrive?</i>	<i>Please head to the main office where you will be met by admin team who will contact the member of staff you have arranged to see. Please wear your ID badge so that it is clearly visible and use hand sanitiser before you enter the building. Please wear a face covering in the main office area and in the staff room.</i>
<i>What are the arrangements for letting professionals know if the child/ member of staff is absent?</i>	<i>If a child or member of staff is self-isolating due to covid 19 we will contact you prior to your visit.</i>
<i>What are the expectations for visiting professionals wear in terms of PPE?</i>	<i>Our staff wear XXXX and we request that you follow this guidance alongside the guidance issued by your employer. If your employer requires that you use different PPE please let us know in advance so we can prepare the children and young people.</i>
<i>What are the social distancing expectations?</i>	<i>We expect all adults to keep at least a metre apart in meetings and social areas. When working with our children and young people we ask that you XXXX</i>
<i>Do you require professionals to work as part of bubbles/hubs?</i>	<i>In our setting we are working in room bubbles. Please ensure that on your visit you stay within that room</i>

	<i>bubble.</i>
<i>Do you have specific requirements for the use of materials brought into your setting?</i>	<i>We request that for example, any test materials are only used with one child on a specific day where possible and or are cleaned between each use.</i>
<i>How will you store contact tracing details?</i>	<i>When you arrive at the setting you will be asked to sign in as usual and to provide a phone number. This will be used for contact tracing where necessary.</i>
<i>Do you wish visiting professionals to read your full risk assessments?</i>	<i>We would like all visiting professionals to read our full risk assessment it can be found here (hyper link).</i>